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HOLIDAYS / LIBRARY CLOSED DATES

October 16, 2024

The Public Services Committee met on October 15, 2024, to discuss the slate of holidays for 2025 and beyond. The Committee considered simply syncing to the Federal Holiday list, but ultimately decided to recommend that the Board adopt the same 10 holidays as in prior years and add to that the Juneteenth holiday (June 19th).

Additionally, the Committee recommends that the Board add these holidays to the Employment Handbook by editing Chapter 5, Section 2.2, as follows:

5.2.2 · Observed Holidays and Holiday Pay

The Board of Trustees sets the observed holidays every year. The approved holidays which will be observed as paid holidays for all eligible employees. These holidays are:

- New Year's Day
- President's Day
- Memorial Day
- Juneteenth
- Independence Day
- Labor Day
- Thanksgiving Day
- Day After Thanksgiving
- Christmas Eve
- Christmas Day
- New Year's Eve

Holidays that fall during an employee's scheduled use of PTO time will be paid as holiday pay and not deducted from the employee's PTO bank.

Employees will be paid their usual rate of pay for the number of hours they were scheduled to work on the day had it not been an observed holiday.

Other Closed Dates

The management team requests that we be allowed to close the library to the public for staff in-service days in 2025 on Monday, April 28, and Monday, October 13 (Columbus/Indigenous People's Day).